

CITY OF SOUTH FULTON, GEORGIA

Charter Commission

July 11, 2022, 6:00 PM

City Hall, 5440 Fulton Industrial Blvd., South Fulton, GA 30336



Benny Crane
William "Bill" Edwards
Dedrain "Dee" Franklin
Doree Henry
John Herring
Judge Kenya Johnson
Daphne Jordan
Mayor khalid kamau
Cecily Cole Martin
Suzanne Ockleberry
Marshall J. Taggart, Jr.

MEETING AGENDA

1. Welcome
2. Introductions
3. Administration of Oath
4. Remarks
 - State Representative Roger Bruce, Chair, City of South Fulton Legislative Delegation
 - Mayor khalid kamau, City of South Fulton
 - Tammi Saddler Jones, City Manager
5. Overview: City of South Fulton Charter Review Process
6. Organization: Charter Commission
 - Selection of Chair, Vice Chair
 - Meeting Frequency
7. Open Discussion
8. Adjournment

CITY OF SOUTH FULTON, GEORGIA
City Charter Commission
City Hall, 5440 Fulton Industrial Blvd., South Fulton, GA 30336
July 11, 2022



Attendees: **Benny Crane**
 William “Bill” Edwards
 Dedrain “Dee” Franklin
 John Herring
 Judge Kenya Johnson
 Mayor khalid kamau
 Cecily Cole Martin
 Suzanne Ockleberry
 Marshall J. Taggart, Jr.

Staff: **Tammi Saddler Jones, City Manager**
 Vincent Hyman, City Attorney
 Corey Adams, Sr., City Clerk
 Reginald McClendon, Assistant City Attorney
 Katherine Vernet, Assistant City Attorney
 Renardo Paschal, Deputy City Clerk

Agenda Guest
Participant: **State Representative Roger Bruce**

Meeting Summary Minutes

The City Clerk opened the meeting at 6:25 PM and introduced the members of the Charter Commission. Doree Henry and Daphne Jordan were absent. (Note: Mrs. Jordan called into the meeting; however, a reliable connection could not be made).

State Representative Roger Bruce, Mayor khalid kamau and City Manager Tammi Saddler Jones welcomed the Commission and provided remarks.

The Commission members present, collectively, recited the oath for membership on the Commission.

The City Clerk recited the section of the Charter (7.18) which specifies the parameters for the formation and selection of members for the Commission. The City Clerk, with the concurrence of the City Manager, confirmed that the City, specifically the City Clerk’s office will provide administrative support. Additionally, City Hall will be made available for meeting purposes and telecommunications support services will be provided. The Commission has six months to complete its work and make recommendations to the City of South Fulton Delegation. (Approximately November 25, 2022)

CITY OF SOUTH FULTON, GEORGIA
City Charter Commission
City Hall, 5440 Fulton Industrial Blvd., South Fulton, GA 30336
July 11, 2022



Upon inquiry, the City Clerk advised that the Charter is silent with regard to what officers are required or recommended. The Commission may choose officers at their discretion.

The Assistant City Attorney provided an overview of State of Georgia Open Meetings Act. The Commission meetings will be open to the public and requires proper notification procedures. A quorum for the Commission is six of the eleven members. City e-mails will be provided to Commission members to communicate with each other and provide a method for citizens to contact the Commission. All e-mails would be subject to Open Records laws. Communication regarding Commission business should not be transmitted through personal e-mail addresses or telecommunication devices.

Upon inquiry regarding whether the Commission would be covered under the City's insurance policy if litigation was filed against the Commission, the Assistant City Attorney advised that he does not believe the Commission would have any liability. The City Attorney's office agreed to review this question and provide a response back to Mr. Crane.

The City Clerk opened the floor for nominations for the position of chair of the Commission. Mayor Khalid nominated and moved for the approval of Mr. Edwards. The motion was seconded by Mr. Taggart. No further nominations were offered. The motion seeking approval of Mr. Edwards for the position of chair was approved unanimously.

Chair Edwards assumed control of the meeting and opened the floor for nominations for the position of vice chair. Ms. Franklin nominated Judge Johnson. No further nominations were offered. Mr. Crane moved for approval of the nomination. Mr. Taggart seconded the motion. The motion seeking approval of Judge Johnson for the position of vice chair was approved unanimously.

Chair Edwards opened the floor for discussion regarding the frequency of meetings for the Commission. Vice Chair Johnson recommended that the Commission meet twice monthly. Mr. Crane concurred with the recommendation; however, he advised that there may be instances where Committee members might need to meet or speak in between a scheduled meeting.

The Assistant City Attorney cautioned against formally forming sub-committees since they would be subject to the Open Meetings Act and notice requirements. The Commission may call additional meetings as needed and can communicate as needed as long as there is not a quorum of members present.

Mr. Herring inquired about administrative support from the City. Mayor Khalid advised that City staff has affirmed that they are prepared to provide the level of support required. Mayor Khalid recommended that the Commission meet every first and third Tuesday. Mr. Crane recommended the first and third Monday. Mayor Khalid moved that the Commission meet every first and third Tuesday at 6:00 PM at City Hall beginning next Tuesday, July 19, 2022. The motion was seconded

CITY OF SOUTH FULTON, GEORGIA
City Charter Commission
City Hall, 5440 Fulton Industrial Blvd., South Fulton, GA 30336
July 11, 2022



by Ms. Ockleberry. Mr. Crane withdrew his motion. Mr. Taggart moved to call the question. The motion was approved unanimously. The main motion as offered by Mayor khalid was approved unanimously.

Mayor khalid moved that the City Clerk serve as the secretary of the Commission. Ms. Ockleberry seconded the motion. The motion was approved unanimously.

Mr. Taggart inquired with the chair regarding who has the ability to call an adhoc meeting. Chair Edwards responded that the Chair or a quorum of members may call an adhoc meeting.

Vice Chair Johnson moved that the Commission is governed by Roberts Rules of Order. Mayor khalid seconded the motion. The motion was approved unanimously.

Upon inquiry, Rep. Bruce advised that he would like to see summary recommendations from the Commission as opposed to line-by-line changes. Rep. Bruce recommended that the Commission set a schedule for public hearings.

Mayor khalid moved that the Chair shall set the agenda and members should submit any agenda suggestions to the Chair by the Wednesday prior to the meeting. Vice Chair Johnson seconded the motion. The motion was approved unanimously.

Mayor khalid moved that each meeting began with thirty minutes of public comment with each speaker allotted two minutes per comment. The motion was seconded by Mr. Crane. The motion was not voted upon. Commission members debated the frequency for public comment and the process.

Vice Chair Johnson offered a substitute motion that the Commission conduct a public hearing at the end of the process once a draft document has been developed. The motion was seconded by Mayor khalid. After further discussion, Vice Chair Johnson amended her motion to add a public hearing at the next meeting and an additional public hearing at the end of the process once a draft document has been developed. The motion was approved unanimously.

Mayor khalid moved that the meeting be adjourned. The motion was seconded by Mr. Crane. The motion carried unanimously. The meeting concluded at 7:47 PM.

Note: Video of the meeting is available on Youtube and verbatim minutes are being developed.