



# CARES ACT ASSISTANCE

## Rent and Mortgage Assistance

### Frequently Asked Questions

#### How do I apply for assistance?

The pre-screening intake application is available at <https://www.cityofsouthfultonga.gov/3058/CARES-Act-Assistance>

#### Who is eligible to apply for the program?

Assistance is only for City of South Fulton residents that live within South Fulton jurisdictional boundaries. Applicants can use the city's GIS Map to plug in their addresses to see if they are a South Fulton resident.

<https://cosfga.maps.arcgis.com/apps/webappviewer/index.html?id=e9828b7363ba488ab5e233aa6b0bafd6>

#### What if my household income is more than the income allowed in the table or it is determined that I am not a South Fulton resident?

Applicants who report an income that is higher than allowable for the program or who do not live in the City of South Fulton will be disqualified. The City's nonprofit partner will for all supporting documentation and conduct an income and residency verification for each applicant. Those deemed ineligible will receive a formal decision letter explaining why.

#### What are the next steps in the process after I complete an application?

Applicants will be contacted (preferably by email) or phone by our nonprofit partner to arrange to collect all supporting documents and conduct a final income and residency certification. After the agency determines that an applicant's eligibility for the, it will provide formal notice of award and a one-time rental subsidy will be issued directly to the landlord or mortgage company on the applicant's behalf. ***Please do not submit any supporting documentation or personal information directly to the City staff via the centralized e-mail box.***

### **What do I do if I am several months behind?**

Anyone behind on rent or mortgage payments should maintain constant communication with his or her landlord or mortgage company. They should try to negotiate with them and see if they have any flexible payment options to defer payments until they are employed. Also, anyone facing eviction can reach out to other resources like the [United Way of Greater Atlanta](#), [Atlanta Legal Aid](#), and the [Atlanta Volunteer Lawyers Foundation](#) for assistance.

### **When will the payments be sent?**

The city anticipates a 2-3-week time frame to mobilize the program. The actual time needed to issue payments depends on residents' abilities to provide all supporting documentation timely. However, because of the volume of requests and the availability of funds, this timeline could be longer.

### **What happens if a payment is issued on my behalf and I am deemed un-eligible?**

Applicants in this type of case will be required to return awarded funds to the city.

### **What are the specific eligibility requirements for receiving assistance?**

Each program participant is required to submit the following documents to be eligible for services. All supporting documents will be provided directly to the agency that will be administering the program on behalf of the City of South Fulton.

- **Completed application**
- **Applicant's photo ID**
- **Proof of income** for each adult member of the household excluding dependents who are full-time students (monthly paystubs, SSD/SSI/SS award letter, bank statements, unemployment, retirement, child support, letter from employer showing amount earned in period covered [if cash-based]). The Applicant's current household income must not exceed 60 percent of the HUD 2020 Atlanta-Sandy Springs-Roswell, Georgia metro area median income.
- **Proof of residence** in the form of a rent, lease or mortgage statement complete with the applicant's name.
- **Proof of extenuating circumstance** in the form of a separation/furlough notice, reduced hours, check stubs showing work hours before and after the onset of the pandemic, verification of sick leave, FMLA, a copy of utility bills showing an increase caused by the pandemic, copies of medical bills incurred after the onset of the pandemic, etc.
- **Copy of bills** in the form of a late or eviction notice, past-due rent statement of utility bill.

To be eligible to receive rental assistance, applicants must also meet the following below:

- The primary place of residence **must** be within the city limits of City of South Fulton Ga.
- Applicants must not be receiving any other rental subsidy, such as a housing choice voucher, family unification voucher, VASH, mainstream voucher, project-based Section 8 Public Housing, HOME Tenant Based Rental Assistance, Continuum of Care, etc.
- Applicants' gross current household income must not exceed 60 percent of the Atlanta Family Median Monthly Income limit as shown in the chart below. Applicants' household income must always remain within the program limits for continued participation.

| <b>Household Size</b> | <b>Annual AMI (60 percent)</b> | <b>Monthly Income</b> |
|-----------------------|--------------------------------|-----------------------|
| 1                     | \$34,740                       | \$2,895.00            |
| 2                     | \$39,729                       | \$3,310.80            |
| 3                     | \$44,700                       | \$3,725.00            |
| 4                     | \$49,620                       | \$4,135.00            |
| 5                     | \$53,640                       | \$4,470.00            |
| 6                     | \$57,600                       | \$4,800.00            |
| 7                     | \$61,560                       | \$5,130.00            |
| 8                     | \$65,520                       | \$5,460.00            |