



*City of South Fulton  
Board of Ethics  
Training and  
Organizational Meeting*

*Saturday, January 25, 2020  
10:00 A.M.*

*City of South Fulton City Hall  
5440 Fulton Industrial Blvd., SW  
Atlanta, GA 30336*

**AGENDA**

Call to Order

O.V. Brantley, Esq., Chair

Roll Call by Clerk

Opening Remarks by the Chair

Training for Local Government  
Ethics Boards

Susan Moore, Esq.

Draft Bylaws Review

Closing Comments

Adjournment

**CITY OF SOUTH FULTON, GEORGIA  
Board of Ethics Training Session  
City of South Fulton City Hall  
Saturday, January 25, 2020, 10:00 AM**



**Attendees: O.V. Brantley, Chair, Board of Ethics  
Dennis Francis, Member, Board of Ethics  
Kenneth Joe, Sr., Member, Board of Ethics  
Jill E. Pope, Member, Board of Ethics  
Jewel Johnson, Member, Board of Ethics  
Eleanor Ross, Member, Board of Ethics  
Stanley Muhammad, Member, Board of Ethics  
Charles Hodges, Member, Board of Ethics**

**Staff: Corey Adams, Sr., Deputy City Clerk  
Emilia Walker, City Attorney  
Michael Huening, City Attorney's Office  
Susan Moore, Lead Trainer**

**MEETING MINUTES**

**The meeting was called to order by Chair Brantley at 10:15 AM.**

**Absent a roll call, a survey of the board members present was conducted by Chair Brantley and a quorum was established. Chair Brantley recognized Attorney Walker and thanked her for her attendance.**

**Chair Brantley provided opening remarks and outlined the structure of the training. Next, Chair Brantley introduced Attorney Moore as today's trainer for the ethics training.**

**Attorney Moore led a discussion of a thorough review of each section of the City's Ethics Ordinance. The Board conducted a question and answer period with Attorney Moore.**

**The Board conducted a review and discussion of the draft Bylaws as presented.**

**A motion was made by Ms. Pope and seconded by Mr. Hodges to appoint Mr. Francis as Vice-Chair of the Board of Ethics. The motion was approved 7-0.**

**CITY OF SOUTH FULTON, GEORGIA  
Board of Ethics Training Session  
City of South Fulton City Hall  
Saturday, January 25, 2020, 10:00 AM**

**A motion was made by Mr. Joe and seconded by Mr. Johnson to allow the Vice-Chair to retain their voting rights while serving in the capacity as the acting chair. The motion was approved 7-0.**

**A motion was made by Mr. Joe and seconded by Mr. Hodges to set the term of the Vice-Chair at one year and the current Vice-Chair is excluded from retaining the position (ensuring a one-year gap). The motion was approved 7-0.**

**Other issues mentioned for inclusion in the Bylaws and/or recommended for revision of the Ordinance are as follows:**

**The normal meeting time of the Board of Ethics shall be on a Monday at 6:00 PM, when necessitated.**

**Seek the ability to bifurcate a complaint when one sub-section contains a valid complaint and one sub-section does not.**

**Attorney Walker expressed her concerns with the Ethics Complaint Form. The Board agreed that they support the form. The Board requested that the City Attorney to ensure that the form and the Ethics Ordinance is congruent.**

**The City Attorney will clarify the language detailing which items and the method by which recommendations are forwarded to the City Council.**

**Terms requiring definition or further clarification: "Partner"**

**Re-write Section B (3) to allow for the Board to dismiss complaints which are not technically compliant.**

**Re-name Title of Section B to "People who can dismiss" instead of just "Dismissal".**

**The Board agreed by consensus that all complaints will proceed to a preliminary hearing allowing each side 10 minutes to speak if the complaint is technically compliant.**

**The Board discussed the necessity of members of the Board to temper their opinions and remain neutral and impartial regarding matters or people that may appear before the Board of Ethics.**

**The Board agreed that the Bylaws should be labeled "Internal Procedures".**

**The Board requested that the City Attorney and her staff draft revisions to the Ordinance and the Internal Rules based upon the comments which were made today.**

**CITY OF SOUTH FULTON, GEORGIA  
Board of Ethics Training Session  
City of South Fulton City Hall  
Saturday, January 25, 2020, 10:00 AM**

**The Board agreed to meet again on Monday, March 2, 2020 to review the new draft documents as developed by the City Attorney. Board members are encouraged to send any recommended revisions regarding either document to the Deputy City Clerk for dissemination to the City Attorney and entire Board.**

**Adjournment**

**A motion was made by Mrs. Johnson to adjourn the meeting. The motion was seconded by Mr. Joe. The motion was approved 7-0. The meeting was adjourned at 1:40 PM.**

---

**Respectfully Submitted, Corey E. Adams, Sr., Deputy City Clerk**