

South Fulton Development Authority
Thursday, September 5, 2019 @ 6:30 PM
City of South Fulton
City Hall ~ Breakroom
5440 Fulton Industrial Boulevard, SW
Atlanta, GA 30336



The Honorable Mark Baker, Chairman
The Honorable Stacy Blackley, Director
The Honorable Jamal Grooms, Director
The Honorable Arnold Jiggets, Director
The Honorable Shelley Lamar, Director
The Honorable Andrew Pierson, Director
The Honorable Ric Ross, Director

Special Meeting Agenda

1. Meeting Called to Order
2. Roll Call
3. Approval of Meeting Agenda
4. Executive Session (Personnel, Litigation and/or Real Estate)
5. SFDA FY2020 Budget – Frank Milazi
6. Public Comment
7. Adjournment



DIVIDER SHEET

CITY OF SOUTH FULTON, GEORGIA

Development Authority Meeting
City Hall
5440 Fulton Industrial Boulevard, SW
Atlanta, GA 30336

Thursday, September 5, 2019, 6:30 PM



Attendees: Honorable Mark Baker, Interim Chair, Board of Directors
Jamal Grooms, Director, Board of Directors
Arnold Jiggetts, Director, Board of Directors
Shelley Lamar, Director, Board of Directors
Andrew Pierson, Director, Board of Directors
Ric Ross, Director, Board of Directors

Staff: Emilia Walker, City Attorney
Frank Milazi, Chief Financial Officer
Ardra Caldwell, City Clerk Executive Assistant

MEETING MINUTES

The meeting was called to order by Interim Chair Baker at 6:31 PM.

The roll call was conducted by Ms. Caldwell, City Clerk Executive Assistant. A quorum was established. Director Stacy Blackley was absent from the meeting.

A motion was made by Director Grooms and seconded by Director Jiggetts with an amendment to place public comment before executive session. The motion passed unanimously. 5-0

Discussion Items

SFDA FY2019 Budget- CFO Frank Milazi explained and reviewed the 2019 budget of the Development Authority. Milazi informed board with contractual services the decision will be made by the board.

Director Grooms questioned dates for the physical budget year.

CFO Milazi explained the City's budget year is October 1st through September 30th. For the Development Authority the decision is decided by the board. If the funds are not used by September 30th it will be removed. The Development Authority is a component of the City and have the choice of contractual services through the city or another entity. Budget monies allocated for Development Authority are to be used before or by September 30th.

Attorney Walker informed board this money does not require Mayor/Council approval due to board already having these funds in place. Once the board has approved the allocated budget Mr. Milazi can move forward with presenting to Mayor and Council. Further explained the board is a component of the City, but if a decision was made to go completely under the City funds will be lost by after September 30th and another request needed for the new budget year.

Interim Chair Mark Baker questioned Mr. Milazi if the board was a component of the City the check would be written.

Attorney Walker informed board if the decision was to make Development Authority a separate component then a check disbursement could be made directly.

Director Jiggetts stated there is an understanding the board can accept and handle the budget. Also, can the board utilize City services for infrastructure purposes.

Attorney Walker explained if Mr. Milazi confirms they have the capacity and the board decides to utilize the City for contractual purposes then it can be presented to the Mayor and City Council on September 10th.

Director Jiggetts questioned would this be with using some of the City's services.

Attorney Walker informed the presentation would be contracting with the City for services.

Director Jiggetts suggested it would be cost effective to utilize City services then going to another entity.

CFO Milazi suggested the Council would be more willing with contractual services through the City. Informed a direction is needed to where the check would be sent.

Director Jiggetts question is this the time to accept the budget and if later a contractual service is needed, can it be done then.

CFO Milazi changes can be made on finances when needed.

Attorney Walker questioned Mr. Milazi would the board need the nine grand for IT if they contracted with the City.

CFO Milazi of course, contracting is different. IT would need materials for marketing needs, etc.

Interim Chair Mark Baker suggested not using personal items for board business and the City would provide these services within budget.

Director Lamar questioned the training/dues monies would be in the account for usage.

CFO Milazi informed these monies will be utilized for trainings or professional organizations needed for the board.

Director Lamar questioned will the board be able to determine the services.

CFO Milazi informed yes. This is another option for the board.

Interim Chair Baker informed this is what the Attorney stated. Attorney Walker will assist in formalizing a motion to move forward and present to Mayor and City Council.

Director Lamar questioned if the Mayor and City Council agree or if not, will the board still have the funding to do what is needed.

CFO Milazi answered board will still have the funding.

Director Ross questioned the budget has \$200,00.00.

CFO Milazi answered minus what has been used.

Director Ross suggested going through the budget to trim down which will keep the budget under \$200,000.00.

CFO Milazi suggested the budget be adopted at the \$200,000.00.

Director Ross questioned the board does not know the contractual fees for service, how does the board find out about the amount of service fees from the City.

Attorney Walker questioned CFO Milazi what amount the staff can accommodate.

CFO Milazi stated once the budget is approved then determine the time it will take using a percentage basis payscale.

Director Ross stated at this time the board does not know if there will be a charge from the City.

Director Lamar will the decision be made on September 10th because we don't want to wait until September 29th to inform the board of their answer.

Attorney Walker stated she will ask the Mayor and City Council for an answer on the recommended contractual services.

Interim Chair Baker stated Board may have a misunderstanding about disbursement of budget funds.

CFO Milazi questioned the concern of tracking services.

Attorney Walker if the board decides to go under the City then the funds will be lost but this will not be the request. If the board stays outside the City, then funds will be carried over. If the board depletes a portion of the budget during the year, the board could always request a budget amendment to accommodate.

CFO Milazi stated if you are under the City the board could lose funding but can request funding for the next year.

A motion was made by Director Jiggetts and seconded by Director Grooms to accept the 2019 budget of \$200,000.00. The motion passed unanimously.

A motion was made by Director Lamar and seconded by Director Grooms to authorize the developmental authority attorney to discuss with Mayor and City Council at next meeting the proposal of development authority be permitted to contract with the city for certain services at one dollar. If the board can not be contracted at the one-dollar amount to determine if the services can be contracted and to further negotiate. The motion pass unanimously.

Interim Chair Baker introduced Mr. David Dietrichs of Miller & Martin, PLLC.

Mr. David Dietrichs presented information on Miller & Martin, PLLC and the services available to the Development Authority.

Interim Chair Baker open the floor for public comments:

No Public Comments Noted

Executive Session: A motion was made by Director Jiggetts to recess for an executive session to discuss Real Estate and Personnel at 7:13 PM. The motion was seconded by Director Ross and the motion was approved unanimously. 5-0

A motion was made by Director Grooms to close the executive session at 8:23 PM. The motion was seconded by Director Ross and the motion was approved unanimously. 5-0

Attorney Walker reported that no action was taken in the executive session.

A motion was made by Director Lamar to adjourn the meeting at 8:25 PM. The motion was seconded by Director Grooms. The motion was approved by a vote 5-0. Director Blackley was absent.